



TWO RIVERS BIBLE CHURCH

no perfect people allowed

STAFF & VOLUNTEER HEALTH SAFETY CHECKLIST

May 5, 2020

TWO RIVERS BIBLE CHURCH

CHECKLIST FOR STAFF & VOLUNTEERS

OBJECTIVE

The office of the Attorney General and Office of the Governor have been providing joint guidance regarding the effect of executive orders on religious services conducted in churches, congregations, and places of worship. In accordance with Governor Abbott's executive order GA-18, the following are the recommended health protocols for Two Rivers Bible Church staff and volunteers, including Team Leads and Shepherds.

GOALS

We know that these guidelines cannot anticipate every unique situation. Two Rivers Bible Church will stay informed and take actions based on common sense and wise judgement. We ask that all staff and volunteers do the same and be mindful of the safety standards implied within this document.

HEALTH PROTOCOLS FOR SERVING ATTENDEES:

- ✓ *Strongly encourage the at-risk population to watch or participate in the service/activity remotely, if available.*
 - ✓ *Designate an area inside the facility reserved for the at-risk population, or offer a service for at-risk population* attendees only.*
 - ✓ *Ensure proper spacing between attendees:*
 - ▶ *Keep at least two empty seats (6 ft) between parties, except as follows:*
 - *Two or more members of the same household can sit together, with two seats (6 ft) empty on either side.*
 - *Two or more individuals who are not members of the same household but who are attending together can sit adjacent to one another with two seats (6 ft) empty on either side.*
 - ▶ *Alternate rows between attendees (every other row left empty)*
- * At-risk population are those who are 65 or older, especially those with chronic lung disease; moderate to severe asthma; chronic heart disease; severe obesity; diabetes; chronic kidney disease undergoing dialysis; liver disease; or weakened immune system.
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HEALTH PROTOCOLS FOR STAFF AND VOLUNTEERS

- ✓ *Staff and Volunteers will familiarize themselves with appropriate cleaning and disinfection, hand hygiene and respiratory etiquette, such as sneeze or cough into a tissue or the inside of your elbow. *see attached*
- ✓ *Staff and volunteers should stay home if they experience any of the following signs or symptoms if possible*

COVID-19:

- ▶ *Cough*
- ▶ *Shortness of breath or difficulty breathing*
- ▶ *Chills*
- ▶ *Repeated shaking with chills*
- ▶ *Muscle pain*
- ▶ *Headache*
- ▶ *Sore throat*
- ▶ *Loss of taste or smell*
- ▶ *Diarrhea*
- ▶ *Feeling feverish or a measured temperature greater than or equal to 100.00 degrees F.*
- ▶ *Known close contact with a person who is lab confirmed to have COVID-19*

- ✓ *Staff and volunteers will wash or sanitize their hands upon entering the facility.*
- ✓ *Staff and volunteers will maintain at least 6 feet of separation from other individuals. If such distancing is not feasible, then other measures including face covering (mask worn over nose and mouth), hand hygiene, cough etiquette, cleanliness and sanitation should be rigorously practiced. Masks are available upon request.*

HEALTH PROTOCOLS FOR THE FACILITY:

- ✓ *Regularly and frequently clean and disinfect any regularly touched surfaces, such as doorknobs, tables, chairs and restrooms.*
 - ✓ *Disinfect seats between services or events.*
 - ✓ *Disinfect any items that come into contact with attendees.*
 - ✓ *Make hand sanitizer disinfecting wipes, soap and water, or similar disinfectant readily available.*
 - ✓ *Place readily visible signage to remind everyone of best hygiene practices.*
 - ✓ *Provided meals or snacks are recommended to be individually packed.*
 - ✓ *Maintain rigorous sanitation practices like disinfection, hand washing and cleanliness when preparing or serving anything edible.*
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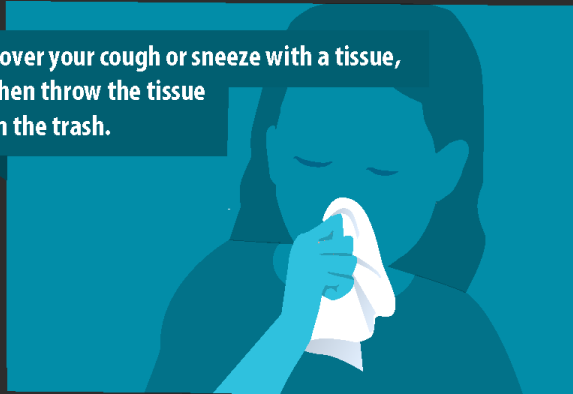
STOP THE SPREAD OF GERMS

Help prevent the spread of respiratory diseases like COVID-19.

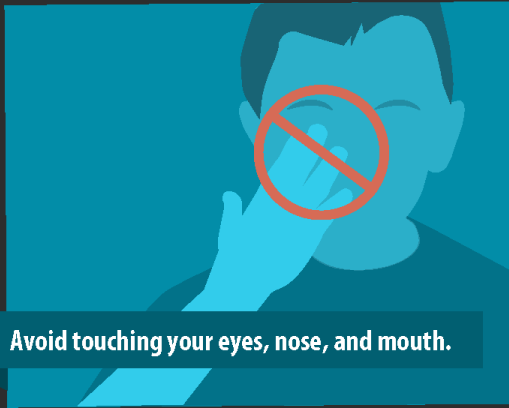
Avoid close contact with people who are sick.



Cover your cough or sneeze with a tissue, then throw the tissue in the trash.



Avoid touching your eyes, nose, and mouth.



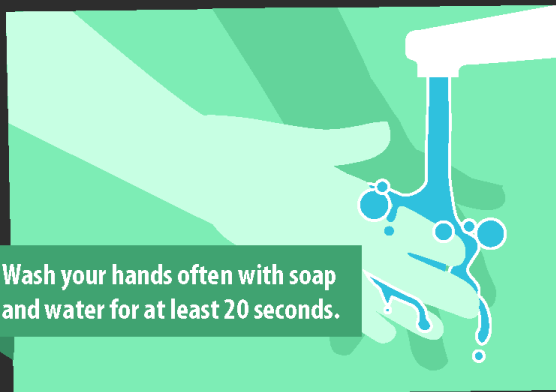
Clean and disinfect frequently touched objects and surfaces.



Stay home when you are sick, except to get medical care.



Wash your hands often with soap and water for at least 20 seconds.



For more information: www.cdc.gov/COVID19